

MINUTES

REGULAR COUNCIL MEETING January 6, 2025 6:00PM Council Meeting

THE BUSINESS OF THE COUNCIL SHALL BE CONDUCTED IN THE FOLLOWING ORDER:

1. Call to Order by presiding officer
Moment of silence, Pledge of Allegiance.
2. Roll Call (if quorum is not present, the meeting shall thereupon be Adjourned to a specific date by the majority vote of those present)
3. Review and approval of agenda.
4. Presentation
5. Citizen Correspondence/Personal Appeals - Agenda Items
6. Approval of the preceding meeting minutes if correct and rectifying mistakes if any exist.
7. Business Not Ready for Action or No Action Needed
8. Old Business
9. Introduction of Ordinances and Resolutions
10. New Business
11. Added Items
12. Citizen Correspondence/Personal Appeals - Non-Agenda Items
13. Adjournment

ITEM 1. CALL TO ORDER BY PRESIDING OFFICER: Council President Robert Lewis

ITEM 2. ROLL CALL (Attendance)

<u>COUNCIL MEMBERS</u> <u>& MAYOR</u>	PRESENT	ABSENT	<u>OFFICERS</u>	PRESENT	ABSENT
LEWIS	<u> X </u>	<u> </u>			
JARRETT	<u> X </u>	<u> </u>	Chief of Police	<u> X </u>	<u> </u>
KARAFINSKI	<u> X </u>	<u> </u>	Solicitor	<u> </u>	<u> X </u>
LEARN	<u> X </u>	<u> </u>	Engineer	<u> </u>	<u> X </u>
MOCCIA	<u> X </u>	<u> </u>	DPW Foreman	<u> X </u>	<u> </u>
TROIANI	<u> </u>	<u> X </u>	Reporter(s)	<u>Susan Schwartz (PE)</u>	<u> </u>
WOZNIAK	<u> X </u>	<u> </u>	Fire Chief	<u> X </u>	<u> </u>
MAYOR BURKE	<u> X </u>	<u> </u>	Code Enforcement	<u> X </u>	<u> </u>
Borough Manager	<u> X </u>	<u> </u>			

ITEM 3. REVIEW & APPROVE CURRENT AGENDA:

Discussion - None

Motion: Mr. Karafinski Second: Mr. Learn

All in favor, agenda approved as presented.

ITEM 4. PRESENTATION: None

ITEM 5. Citizen Correspondence / Personal Appeals - Agenda Items

None

ITEM 6. APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- Regular Council Meeting of December 16, 2024.

Discussion - None

Motion: Ms. Wozniak Second: Mr. Jarrett

ITEM 7. BUSINESS NOT READY FOR ACTION:

1. Police Department Cameras/Locks - Chief Strish walked through goals of projects. Council expressed no major concerns. Borough Manager and Chief Strish will meet with IT provider to further discuss, and bring back to Council for final approval.
2. Peddler Permits - Borough Manager explained process for obtaining peddler permit. After some discussion, it was agreed that Borough could take steps to make it easier for a peddler to display that they had a permit.
3. Around the Table
 - a. Mr. Kytte - Christmas tree pickup has started. DPW is out patching, and should be notified of areas of need. Provided update on Canal Street project.
 - b. Borough Manager - Notified Council of vandalism at Test Track, and that cameras had been successful in identifying suspect.
 - c. Borough Manager - Notified Council that, absent new funding, CMSU will be leaving space at Eagle building next month.
 - d. Mayor Burke - Coat drive is ongoing.
 - e. Chief Strish - Hiring ad is up, with applications due January 27.
 - f. Chief Strish - Working on obtaining quote for GPS system for police cars.
 - g. Councilperson Moccia - Asked that we look into quotes for an automatic gate for Test Track Park.
 - h. Chief Coolbaugh - Provided update on ladder truck.
 - i. Mr. Harkins - Noted that codes report was provided, and he was here for any needed clarification.

ITEM 8. OLD BUSINESS:

None

ITEM 9. APPROVAL OF ORDINANCES AND RESOLUTIONS:

None

ITEM 10. NEW BUSINESS

1. Consider and take action to approve the hiring of Janet Hunsinger as part-time Codes Administrative Assistant, at a starting rate of \$19.00 per hour, effective upon completion of pre-employment paperwork.

Discussion: Borough Manager explained interview process and made recommendation.

Motion: Mr. Jarrett Second: Mr. Learn ☒ Approved, ☐
Denied, ☐ Tabled

All in favor, motion approved.

2. Consider and take action to accept donation from Kirk Bower of materials needed for construction of temporary ice skating area at Ber-Vaughn Park.

Discussion: Borough manager explained his concerns, centered around feeling that this project was rushed/not full planned and vetted, and that the Borough lacks someone who is a qualified in ice safety and maintenance. Councilperson Karafinski noted that he met with the pool board, who is more interested in a permanent option, but is still open to the idea of managing, depending on exact final location. Discussion was held on whether it was worth trying for the year, and on where would be the optimal location. Ber-Vaughn Park was ultimately decided on, with flexibility to choose where at the park based on a number of factors.

Motion: Mr. Karafinski Second: Mr. Jarrett ☒ Approved, ☐
Denied, ☐ Tabled

All in favor, motion approved.

3. Consider and take action to authorize construction of temporary ice skating area at Ber-Vaughn Park by Department of Public Works.

Discussion: None

Motion: Mr. Learn Second: Ms. Wozniak ☒ Approved, ☐
Denied, ☐ Tabled

All in favor, motion approved.

4. Consider and take action to approve temporary ice skating area at Ber-Vaughn Park to be left open for public use at the discretion of

the Berwick Area Swimming Pool, Inc., upon completion by Department of Public Works.

Discussion: Discussion was held on exact hours, with the final decision being that it could be at the pool board's discretion, assuming they were the ones managing it.

Motion: Mr. Jarrett Second: Mr. Karafinski ☒ Approved,
☐ Denied, ☐ Tabled

All in favor, motion approved.

ITEM 11. ADDED ITEMS

None

ITEM 12. Citizen Correspondence / Personal Appeals - Non-Agenda Items

None

*Council President Lewis announced executive session following conclusion of the meeting, to discuss specific Police Department personnel. No action will be taken following the conclusion of the executive session.

ITEM 13. ADJOURNMENT: Motion: Mr. Learn Second: Mr. Karafinski

Meeting adjourned.