

MINUTES

REGULAR COUNCIL MEETING May 18, 2026 6:00PM Council Meeting

THE BUSINESS OF THE COUNCIL SHALL BE CONDUCTED IN THE FOLLOWING ORDER:

1. Call to Order by presiding officer
Moment of silence, Pledge of Allegiance.
2. Roll Call (if quorum is not present, the meeting shall thereupon be Adjourned to a specific date by the majority vote of those present)
3. Review and approval of agenda.
4. Presentation
5. Citizen Correspondence/Personal Appeals - Agenda Items
6. Reports of Committees
7. Business Not Ready for Action or No Action Needed
8. Old Business
9. Introduction of Ordinances and Resolutions
10. Consent Agenda
11. New Business
12. Added Items
13. Citizen Correspondence/Personal Appeals - Non-Agenda Items
14. Adjournment

ITEM 1. CALL TO ORDER BY PRESIDING OFFICER: Council President Jeri Wozniak

ITEM 2. ROLL CALL (Attendance)

<u>COUNCIL MEMBERS</u> <u>& MAYOR</u>	PRESENT	ABSENT	<u>OFFICERS</u>	PRESENT	ABSENT
WOZNIAK	<u> X </u>	<u> </u>			
JARRETT	<u> X </u>	<u> </u>	Chief of Police	<u> X </u>	<u> </u>
KARAFINSKI	<u> </u>	<u> X </u>	Solicitor	<u> X </u>	<u> </u>
LEARN	<u> X </u>	<u> </u>	Engineer	<u> </u>	<u> X </u>
LEWIS	<u> X </u>	<u> </u>	DPW Foreman	<u> X </u>	<u> </u>
MOCCIA	<u> </u>	<u> X </u>	Reporter(s)	<u> NONE </u>	<u> </u>
TROIANI	<u> X </u>	<u> </u>	Fire Chief	<u> X </u>	<u> </u>
MAYOR BURKE	<u> X </u>	<u> </u>	Code Enforcement	<u> </u>	<u> X </u>
Borough Manager	<u> X </u>	<u> </u>			

ITEM 3. REVIEW & APPROVE CURRENT AGENDA:

Discussion - None

Motion: Mr. Learn Second: Mr. Lewis

All in favor, agenda approved.

ITEM 4. PRESENTATION: None

ITEM 5. Citizen Correspondence / Personal Appeals - Agenda Items

None

ITEM 6. REPORTS OF COMMITTEES

MAYOR: Mayor Tim Burke - Will be meeting with a group in the Washington Street area to discuss neighborhood concerns.

ENGINEER: Quad 3

SOLICITOR: Attorney Frank Kepner

PERSONNEL: Tom Moccia, Nelson Learn, Jay Jarrett

LEGAL AND FINANCE: Tom Moccia, Nelson Learn, Jay Jarrett

PARKS AND RECREATION: Teresa Troiani, Ray Karafinski, Jay Jarrett - Borough Manager provided update on status of cameras at Sponsler Park.

EMERGENCY MANAGEMENT: Greg Harkins, Jeri Wozniak, Teresa Troiani, Jay Jarrett

STREETS, PARKS, & BUILDINGS: Jack Kyttle, Bob Lewis, Nelson Learn, Jeri Wozniak - Change to process for drop-off recycling was shared.

FIRE AND WATER: Jeri Wozniak, Ray Karafinski, Bob Lewis

CODES, RECYCLING, & ORDINANCES: Nelson Learn, Tom Moccia, Ray Karafinski

SAFETY: Bob Lewis

POLICE: Chief Reagan Rafferty, Teresa Troiani, Tom Moccia, Ray Karafinski - Report provided

FIRE: Chief Bill Coolbaugh - Discussed potential training site off Ruhmel's Lane.

BAJSA REPORT: See Report - Report provided.

ITEM 7. BUSINESS NOT READY FOR ACTION:

1. Draft Zoning Ordinance - Borough Manager shared working draft of ordinance. Consultant will be in attendance at next meeting, after which the goal will be to have a version ready to advertise. Conversation remained general, noting a desire to be more inclusive than exclusive in the zoning process. Borough Manager will provide Council with a more detailed summary of all changes in time to review prior to next meeting.

ITEM 8. OLD BUSINESS:

ITEM 9. APPROVAL OF ORDINANCES AND RESOLUTIONS:

ITEM 10. CONSENT AGENDA

1. Consider and take action to approve all items on the Consent Agenda, as follows:
 - a. Approve the minutes of the May 4, 2026 meeting of Council
 - b. Approve the May 2026 bill listing as presented
 - c. Confirm hiring of Eric Rutch as a Temporary Part-Time Police Officer, at a rate of \$40.00 per hour, to address immediate manpower shortage
 - d. Accept donation of Mayor Tim Burke, in the amount of \$1,500, to be used toward work needed for the installation of cameras as Sponsler Park

Discussion: None

Motion: Mr. Lewis Second: Mr. Learn ☒ Approved, ☐ Denied,
☐ Tabled

All in favor, consent agenda approved.

ITEM 11. NEW BUSINESS

1. Consider and take action to authorize Borough Manager finalize agreement with Berwick Historical Society whereby Berwick Borough will transfer ownership of Jackson Mansion, 344 N. Market Street in Berwick, to the Berwick Historical Society, in addition to a contribution in the amount of \$553,209.43 for the purpose of completing deferred exterior maintenance items.

Discussion: Borough Manager went through justification for this amount of money to be provided, and discussed long-term cost savings.

Motion: Ms. Troiani Second: Mr. Jarrett ☒ Approved, ☐
Denied, ☐ Tabled

All in favor, motion approved.

ITEM 12. ADDED ITEMS

None

ITEM 13. Citizen Correspondence / Personal Appeals - Non-Agenda Items

- Don Smith, Spring Garden Avenue - Questioned hearing for mobile home park in his neighborhood; Borough Manager shared that it had been continued, and he would bring an updated date to next meeting. Also agreed to send a code enforcement officer to monitor for rats. Finally, noted that walking trail at Test Track Park is not safe for E-bikes.

ITEM 14. ADJOURNMENT: Motion: Mr. Jarrett Second: Mr. Lewis

Meeting adjourned.