

**MINUTES**

**REGULAR COUNCIL MEETING**

**June 3, 2024**

**7:00PM Council Meeting**

THE BUSINESS OF THE COUNCIL SHALL BE CONDUCTED IN THE FOLLOWING ORDER:

1. Call to Order by presiding officer  
Moment of silence, Pledge of Allegiance.
2. Roll Call (if quorum is not present, the meeting shall thereupon be Adjourned to a specific date by the majority vote of those present)
3. Review and approval of agenda.
4. Presentation
5. Citizen Correspondence/Personal Appeals - Agenda Items
6. Business Not Ready for Action or No Action Needed
7. Old Business
8. Introduction of Ordinances and Resolutions
9. Consent Agenda
10. New Business
11. Added Items
12. Citizen Correspondence/Personal Appeals - Non-Agenda Items
13. Adjournment

**ITEM 1. CALL TO ORDER BY PRESIDING OFFICER: Council President Robert Lewis**

**ITEM 2. ROLL CALL (Attendance)**

<u>COUNCIL MEMBERS</u> <u>&amp; MAYOR</u>	<u>PRESENT</u>	<u>ABSENT</u>	<u>OFFICERS</u>	<u>PRESENT</u>	<u>ABSENT</u>
LEWIS	<u>  X  </u>	<u>      </u>			
JARRETT	<u>      </u>	<u>  X  </u>	Chief of Police	<u>  X  </u>	<u>      </u>
KARAFINSKI	<u>  X  </u>	<u>      </u>	Solicitor	<u>      </u>	<u>  X  </u>
LEARN	<u>  X  </u>	<u>      </u>	Engineer	<u>      </u>	<u>  X  </u>
MOCCIA	<u>  X  </u>	<u>      </u>	DPW Foreman	<u>  X  </u>	<u>      </u>
TROIANI	<u>  X  </u>	<u>      </u>	Reporter(s)	<u>      </u>	<u>  NONE  </u>
WOZNIAK	<u>  X  </u>	<u>      </u>	Fire Chief	<u>  X  </u>	<u>      </u>
MAYOR BURKE	<u>      </u>	<u>  X  </u>			
Borough Manager	<u>  X  </u>	<u>      </u>			

**ITEM 3. REVIEW & APPROVE CURRENT AGENDA:**

Discussion - None

Motion: Mr. Learn Second: Ms. Wozniak

All in favor, agenda approved.

**ITEM 4. PRESENTATION: Leslie Hosterman/Tyler Dombroski, SEDA-COG - CDBG FFY 2024 Project Finalization**

**ITEM 5. Citizen Correspondence / Personal Appeals - Agenda Items**

- Bryan McDonald, 1410 Freas Avenue - Presented a question on a paper alley in rear of his property. Borough Manager will work on finding an answer.

**ITEM 6. BUSINESS NOT READY FOR ACTION:**

1. 2018 IPMC Section 108.4.1 - Borough Manager explained how text of IPMC doesn't entirely align with historical practice on removal of a condemnation tag. Council agreed Manager should draft an ordinance amending this to match practice for future consideration.
2. Around the Table
  - a. Mr. Kytte - Work on Test Track Park utility updates is nearing completion.
  - b. Borough Manager - Presented Civil Service Commission 2023 Annual Report to Council. Reminded officials who receive monthly paychecks that direct deposit is an option.
  - c. Ms. Wozniak - Questioned specifics on legal chicken ownership in the Borough.
  - d. Chief Strish - Active threat response training is upcoming. Plan is to include other emergency services down the road.
  - e. Mr. Moccia - Questioned why a garage was not being allowed at a specific Borough property; manager will need to research. Asked for information on lots Borough workers are mowing.
  - f. Mr. Karafinski - Asked question about theater cleaning process. Questioned whether the Borough might ultimately be able to benefit from Amazon potentially coming to Salem Township.
  - g. Chief Coolbaugh - ISO ratings review was completed last week, now waiting on results. Questioned process for chief selection end of this year; Fire and Water Committee will meet to discuss and bring back to full Council.

**ITEM 7. OLD BUSINESS:**

None

**ITEM 8. APPROVAL OF ORDINANCES AND RESOLUTIONS:**

None

**ITEM 9. CONSENT AGENDA**

1. Consider and take action to approve all items on the Consent Agenda, as follows:
  - a. Approve minutes of the May 20, 2024 meeting of Council

- b. Accept donation in the amount of \$205 from Nick Sacco for the purchase of a memorial tree at Sponsler Park
- c. Appoint Damien Scoblink as Accident and Illness Prevention Program Coordinator, effective immediately
- d. Appoint Damien Scoblink as Borough of Berwick Right to Know Officer, effective June 29, 2024

Discussion: None

Motion: Ms. Troiani Second: Ms. Wozniak  Approved,  Denied,  Tabled

All in favor, consent agenda approved.

**ITEM 10. NEW BUSINESS**

1. Consider and take action to approve CDBG FFY 2024 Final Project selection as follows: as presented by SEDA-COG

Discussion: None

Motion: Mr. Learn Second: Mr. Karafinski  Approved,  Denied,  Tabled

All in favor, consent agenda approved.

2. Consider and take action to award CDBG Washington Street Reconstruction Project contract to M&J Excavation Inc. in the amount of \$167,008, contingent upon final approval by SEDA-COG and project engineer.

Discussion: Borough Manager provided information on low bid, noting that opening occurred on previous Friday. Engineer provided approval on bid earlier this morning, still waiting on final approval from SEDA-COG.

Motion: Mr. Karafinski Second: Mr. Learn  Approved,  Denied,  Tabled

All in favor, motion approved.

3. Consider and take action to approve advertisement of Ordinance No. 2024-XX, Amending Locations Where Parking is Prohibited at All Times

Discussion: None

Motion: Ms. Troiani Second: Mr. Moccia  Approved,  Denied,  Tabled

All in favor, motion approved.

4. Consider and take action to approve advertisement of Ordinance No. 2024-XX, Amending Locations Where Parking is Prohibited During Certain Hours

Discussion: None

Motion: Ms. Troiani Second: Mr. Moccia  Approved,  
 Denied,  Tabled

All in favor, motion approved.

**ITEM 11. ADDED ITEMS**

None

**ITEM 12. Citizen Correspondence / Personal Appeals - Non-Agenda Items**

- Councilperson Troiani - Questioned if any updates existed on memorial for Scott Bower. Council President Lewis tasked Councilpersons Troiani and Wozniak with serving as an ad hoc committee to complete this task.

**ITEM 13. ADJOURNMENT:** Motion: Mr. Karafinski Second: Mr. Learn

Meeting adjourned.