

MINUTES

REGULAR COUNCIL MEETING October 21, 2024 7:00PM Council Meeting

THE BUSINESS OF THE COUNCIL SHALL BE CONDUCTED IN THE FOLLOWING ORDER:

1. Call to Order by presiding officer
Moment of silence, Pledge of Allegiance.
2. Roll Call (if quorum is not present, the meeting shall thereupon be Adjourned to a specific date by the majority vote of those present)
3. Review and approval of agenda.
4. Presentation
5. Citizen Correspondence/Personal Appeals - Agenda Items
6. Reports of Committees
7. Business Not Ready for Action or No Action Needed
8. Old Business
9. Introduction of Ordinances and Resolutions
10. Consent Agenda
11. New Business
12. Added Items
13. Citizen Correspondence/Personal Appeals - Non-Agenda Items
14. Adjournment

ITEM 1. CALL TO ORDER BY PRESIDING OFFICER: Council President Robert Lewis

ITEM 2. ROLL CALL (Attendance)

<u>COUNCIL MEMBERS</u> <u>& MAYOR</u>	PRESENT	ABSENT	<u>OFFICERS</u>	PRESENT	ABSENT
LEWIS	<u> X </u>	<u> </u>			
JARRETT	<u> X </u>	<u> </u>	Chief of Police	<u> X </u>	<u> </u>
KARAFINSKI	<u> X </u>	<u> </u>	Solicitor	<u> X </u>	<u> </u>
LEARN	<u> X </u>	<u> </u>	Engineer	<u> </u>	<u> </u>
MOCCIA	<u> X </u>	<u> </u>	DPW Foreman	<u> X </u>	<u> </u>
TROIANI	<u> </u>	<u> X </u>	Reporter(s)	<u>Susan Schwartz (PE)</u>	<u> </u>
WOZNIAK	<u> X </u>	<u> </u>	Fire Chief	<u> X </u>	<u> </u>
MAYOR BURKE	<u> </u>	<u> X </u>			
Borough Manager	<u> X </u>	<u> </u>			

ITEM 3. REVIEW & APPROVE CURRENT AGENDA:

Discussion - None

Motion: Mr. Karafinski Second: Mr. Learn

All in favor, agenda approved.

ITEM 4. PRESENTATION: None

ITEM 5. Citizen Correspondence / Personal Appeals - Agenda Items

None

ITEM 6. REPORTS OF COMMITTEES

MAYOR: Mayor Tim Burke - None

ENGINEER: Quad 3 - None

SOLICITOR: Attorney Frank Kepner - None

PERSONNEL: Tom Moccia, Nelson Learn, Jay Jarrett - None

LEGAL AND FINANCE: Tom Moccia, Nelson Learn, Jay Jarrett - None

PARKS AND RECREATION: Teresa Troiani, Ray Karafinski, Jay Jarrett - None

EMERGENCY MANAGEMENT: Greg Harkins, Jeri Wozniak, Teresa Troiani, Jay Jarrett - None

STREETS, PARKS, & BUILDINGS: Jack Kyttle - Reviewed provided report.

FIRE AND WATER: Jeri Wozniak, Ray Karafinski, Bob Lewis - None

CODES, RECYCLING, & ORDINANCES: Nelson Learn, Tom Moccia, Ray Karafinski - None

SAFETY: Bob Lewis - None

POLICE: Chief Ken Strish - Reviewed monthly and third quarter stats. Provided clarification on why call log is not published in the Press Enterprise.

FIRE: Chief Bill Coolbaugh - Reviewed monthly stats. New ladder truck is in production, on target for the end of the year.

BAJSA REPORT: See Report

ITEM 7. BUSINESS NOT READY FOR ACTION:

1. Jackson Mansion - Borough Manager provided update, including list of requests from Historical Society, related to potential transfer of ownership.
2. Wood Chipper Repair - Mr. Kyttle explained the need for repair. Will add to next agenda.

ITEM 8. OLD BUSINESS:

None

ITEM 9. APPROVAL OF ORDINANCES AND RESOLUTIONS:

1. Ordinance No. 2024-08: Vacating a portion of the unnamed alley parallel to and immediately east of North Mulberry Street, between West Tenth Street and West Eleventh Street

Discussion: None

Motion: Mr. Moccia Second: Mr. Jarrett ☒ Approved, ☐
Denied, ☐ Tabled

All in favor, ordinance approved.

2. Ordinance No. 2024-09: Vacating a port of South Vine Street
Discussion: Representative from Pennsylvania American Water Company were present to answer questions.

Motion: Mr. Learn Second: Mr. Moccia ☒ Approved, ☐
Denied, ☐ Tabled

All in favor, ordinance approved.

3. Ordinance No. 2024-10: Regulating camping within the Borough of Berwick, with an effective date of January 1, 2025
Discussion: Extensive conversation on weighing the needs of the homeless population versus those of Borough residents and park users. It was decided that setting an effective date of January 1 would allow some time for social service agencies to help with relocation.

Motion: Mr. Jarrett Second: Mr. Moccia ☒ Approved, ☐
Denied, ☐ Tabled

All in favor, ordinance approved.

ITEM 10. CONSENT AGENDA

1. Consider and take action to approve all items on the Consent Agenda, as follows:

- a. Approve the minutes of the October 7, 2024 meeting of Council
- b. Approve payment of October 2024 bill listing as presented
- c. Approve advertisement for administrative assistant job opening, for opening anticipated January 2025
- d. Approve Berwick Fire Department 2025 chiefs list

Discussion: None

Motion: Mr. Karafinski Second: Ms. Wozniak ☒ Approved, ☐
Denied, ☐ Tabled

All in favor, consent agenda approved.

ITEM 11. NEW BUSINESS

1. Consider and take action to accept awning replacement quote from Canvas Creation, in the amount \$12,595, to be paid utilizing CLFRF funds.

Discussion: Mr. Kyttle provided a timeline for the repair to take place.

Motion: Ms. Wozniak Second: Mr. Jarrett ☒ Approved, ☐
Denied, ☐ Tabled

All in favor, motion approved.

2. Consider and take action to schedule and advertise 2025 budget workshops as follows: November 4 and 18, and December 2, all at 6:00 p.m.

Discussion: Borough Manager recommended dates and times, noting that draft budgets would be provided to review well in advance of first date.

Motion: Mr. Moccia Second: Mr. Learn ☒ Approved, ☐
Denied, ☐ Tabled

All in favor, motion approved.

ITEM 12. ADDED ITEMS

None

ITEM 13. Citizen Correspondence / Personal Appeals - Non-Agenda Items

- Pat Silvetti, 1732 Spring Garden Avenue - Issue with water coming from Family Dollar property.
- Bobby Maier, 250 Iron Street - Seeking follow up on car on street he reported at a previous meeting.
- Ralph Schumacher, 222 Iron Street - Asked that Council continue to review camping ordinance moving forward for needed adjustments.

***Council President Lewis announced that there would be an executive session to discuss potential litigation regarding a police department grievance, but that there would be no action taken.**

ITEM 14. ADJOURNMENT: Motion: Mr. Learn Second: Mr. Karafinski

Meeting adjourned.