

In order to apply and obtain a SOLICITING, HAWKING, or PEDDLING PERMIT in the BOROUGH of BERWICK, PENNSYLVANIA you must log onto the Pennsylvania State Police P.A.T.C.H. web site listed below; open an account and request a "New Record Check" for yourself. Every person/s that will be soliciting, hawking or peddling MUST apply for this "New Record Check" for them self and each submit it along with the Borough's application and Waiver/Release form.

The Borough charges \$50.00 for each request.

The P.A.T.C.H. fee is list on the web site.



<https://epatch.state.pa.us/Home.jsp>

Welcome to Pennsylvania Access to Criminal History

PATCH Helpdesk 1-888-QUERY-PA (1-888-783-7972)

Why does PATCH exist?

Its purpose is to better enable the public to obtain criminal history record checks. The repository was created and is maintained in accordance with Pennsylvania's Criminal History Information Act contained in Chapter 91 of Title 18, Crimes Code. This Act also directs the Pennsylvania State Police (PSP) to disseminate criminal history data to criminal justice agencies, non-criminal justice agencies and individuals on request. Criminal justice agencies can access all of an individual's criminal history record information (CHRI). Requests made by noncriminal justice agencies and individuals are subject to edit criteria contained in the law.

The PATCH web site is available for registered and non-registered users wishing to acquire criminal history information on individuals. Users must agree to abide by all sections of the Criminal History Record Information Act and all terms stated forthwith.

There is a \$10.00 non-refundable fee for each request, regardless of outcome. Payment is accepted by credit card or by billing a pre-established account. Customers will be charged for misspelling, duplicate submissions and other user errors. There is an additional \$5.00 non-refundable fee for a notarized copy. (Notarized copy not needed.)

Individual Access and Review

An Individual Access and Review Record Check is only available to the subject of the record or their legal representative with a legal affidavit attached.

BOROUGH of BERWICK
APPLICATION for SOLICITING, HAWKING, or PEDDLING
(All information must be printed or typed)

Name: _____
Date of Birth: _____
Age: _____ Sex: Male Female
Driver's License #: _____
State: _____

Home Address: _____
City: _____ State: _____
Zip: _____ Home Phone/Cell: _____

Employer Name: _____
Address: _____
City: _____ State: _____
Zip: _____
Employer's Phone: _____
Employer's Fax: _____
Local Office Phone: _____
Supervisor's Name: _____

How long will you be soliciting, hawking or peddling in
The Borough? _____

Describe the items/services or groups you will be soliciting,
hawking or peddling for?

Vehicle to be used during solicitation:

(CERTIFICATE OF LIABILITY COVERAGE MUST BE ATTACHED TO THIS FORM)

Make: _____ Model: _____

Year: _____ Color: _____

License Plate: _____ State: _____

Registration #: _____

Have you ever been convicted of a felony or other serious
crime?

Circle: YES or NO

If **YES**, Please list the crime, conviction date, state of
occurrence, and date of occurrence:

I here by state that to the best of my knowledge that the above information is true and accurate:

Applicant's Signature: _____ Date: _____

EMPLOYER/ORGANIZATION STATEMENT:

I the undersigned employer in consideration of the insurance of such license or permit, will be liable for any and all acts of such applicant while within the Borough of Berwick, in violation of law or otherwise. Furthermore, I understand and agree that the Borough of Berwick has the right to approve, reject or revoke this permit for any reason deemed necessary by the Borough of Berwick Police Department or Borough of Berwick Codes Enforcement Department.

Employer's Signature: _____

Printed Name: _____

Date: _____ **Phone #:** _____

BOROUGH of BERWICK OFFICIAL:

APPROVED REJECTED, _____

REMOVED, _____

OFFICIAL SIGNATURE: _____ DATE: _____

BOROUGH of BERWICK

Waiver and Release for Criminal History Background

I, _____, am presently applying for a soliciting, hawking, peddling permit in the Borough of Berwick, Pennsylvania. I give the Borough of Berwick the right to thoroughly investigate my criminal history background in order to ascertain my suitability for service in the Borough of Berwick. I release and hold harmless the Borough of Berwick, its elected and appointed officials, agents and employees from and against any and all liability which might result from conducting such an investigation, including any damages of whatever kind which may at any time result to me, my heirs, family or associates because of such investigation.

I recognize and understand my rights under Title 5, United States Code, Section 522a, the Privacy Act of 1974, with regard to access and disclosure of records, and I waive those rights with the understanding that information furnished will be used by the Borough of Berwick in conjunction with permitting procedures.

A photocopy or facsimile of this release form will be valid as an original thereof, even though said photocopy of facsimile does not contain an original writing of my signature. This waiver is valid for a person for one year from the date of my signature.

I agree to indemnify and hold harmless the person, to whom this request is presented, as well as his agents and employees, from and against all claims, damages, losses and expenses, including reasonable attorney's fees, arising out of or by reason of complying with this request.

Signature: _____

Date: _____

Printed Name: _____