

**MINUTES**  
**REGULAR COUNCIL MEETING**  
**March 20, 2017**

**AGENDA:**

Regular meeting of the Borough Council, Borough of Berwick, Pennsylvania was held Monday MARCH 20, 2017 at 7:00PM; in City Hall. Present at this meeting was President of Council Alvin Hill presiding and Council Members Scott Bower, Jay Jarrett, Andrew Shecktor, Travis Petty, Joanne Huntington, Larry Surkin and Mayor Tim Burke.

Also present were Borough Manager Debra Force, the solicitor Attorney Frank Kepner, Police Chief Ken Strish, DPW Foreman Jack Kytte, Fire Chief Randy Remphrey.

Absent from the meeting was the engineer, Codes Enforcement Officer Greg Harkins and the Press Enterprise.

A moment of silence was observed and The Pledge of Allegiance was said.

**REVIEW &**  
**APPROVAL**  
**OF AGENDA:**

Motion to approve the agenda was made by Councilman Petty, seconded by Councilman Surkin. All ayes, motion passes.

**PUBLIC HEARING,**  
**CITIZENS**  
**CORRESPONDENCE,**  
**PERSONAL APPEALS:** None

**PRESENTATIONS:** NONE

**PREVIOUS**  
**MONTHS**  
**MINUTES**  
**APPROVED:**

**MOTION TO APPROVE FEBRUARY 20, 2017 MINUTES** was made by **Councilman Bower** and seconded by **Councilwoman Huntington**.  
**All ayes. Motion passes.**

**PAYMENT**  
**OF BILLS**

**MOTION TO PAY THE BILLS was made by Councilman Jarrett and seconded by Councilman Shecktor. All ayes. Motion passes.**

AMERICAN FAMILY LIFE ASSURANCE	1,084.59	LARRY C. FRACE INSPECTIONS, LLC	3,242.00
AMERICAN FAMILY LIFE ASSURANCE	1,009.32	LARRY'S LUMBER AND SUPPLY, INC.	73.78
AMERICAN PAPER & SUPPLY INC	174.21	LAUBACH'S AUTO REPAIR	1,067.23
AMERICAN PAPER & SUPPLY INC	59.82	LAUBACH'S AUTO REPAIR	23.10
ANNETTE BRENNAN	50.00	LOWE'S	245.89
ANNUZIATO DEGEORGE	50.00	LUZERNE CO COMM COLLEGE	125.00
ATLANTIC TACTICAL	345.00	MARINOS, MCDONALD & KNECHT	156.00
AVAYA, INC	27.83	MATTHEW W LAIDACKER PLS	340.00
BARRY'S SERVICE INC.	17.98	MATTHEWS FUEL SERVICE, INC.	1,014.40
BARRY'S SERVICE INC.	113.44	MATTHEWS SPRING WATER	22.00
BLOOMSBURG POLICE DEPARTMENT	1,740.00	MATTHEWS SPRING WATER	5.50
BODNAR SALES & SERVICE	72.92	MATTHEWS SPRING WATER	11.00
BOROUGH OF BERWICK	20,619.81	MATTHEWS SPRING WATER	35.50
BOROUGH OF BERWICK	1,475.86	MATTHEWS SPRING WATER	16.50
BOROUGH OF BERWICK	825.63	MATTHEWS SPRING WATER	41.50
BOROUGH OF BERWICK MUNICIPAL PENSION	837.24	MBC SOLUTIONS	3,639.99
BOROUGH OF BERWICK PAYROLL ACCOUNT	35,412.24	METROCAST	127.12
BOROUGH OF BERWICK PAYROLL ACCOUNT	2,232.12	METROCAST	2.17
BOROUGH OF BERWICK PAYROLL ACCOUNT	38,245.31	METROPOLITAN TELECOMMUN	798.95
BOROUGH OF BERWICK PAYROLL ACCOUNT	36,381.97	MICHAEL LONG	320.00
BOROUGH OF BERWICK PAYROLL ACCOUNT	36,649.08	MICHAEL LONG	6.00
BOROUGH OF BERWICK PAYROLL ACCOUNT	166.67	MICHAEL MONICO	1,151.20
BOROUGH OF BERWICK POLICE PENSION	721.24	MICHAEL MONICO	1,151.20
BOROUGH OF BERWICK POLICE PENSION	780.42	MICHAEL MONICO	1,151.20
BOROUGH OF BERWICK RECYCLING FUND	12,800.00	MICHAEL MONICO	1,151.20
CAMPBELL SUPPLY CO., LLC	5,209.68	MID-ATLANTIC FIRE AND AIRE	664.89
CAMPBELL SUPPLY CO., LLC	3,134.48	MID-ATLANTIC FIRE AND AIRE	274.98
CARGILL, INCORPORATED	1,338.74	MUNICIPAL SOFTWARE INC.	3,240.00
CARGILL, INCORPORATED	1,417.45	NAPA AUTOPARTS BERWICK	142.93
CENTRAL PA TEAMSTERS HEALTH & WELF.	43,123.34	NAPA AUTOPARTS BERWICK	321.63
CENTRAL PA TEAMSTERS HEALTH & WELF.	2,227.36	NAPA AUTOPARTS BERWICK	503.91
CHARLES GERASIMOFF	20.00	NAPA AUTOPARTS BERWICK	198.49
CHEVROLET OF BLOOMSBURG	290.57	NAPA AUTOPARTS BERWICK	200.00
CNA SURETY	100.00	NAPA AUTOPARTS BERWICK	20.00
COLE'S HARDWARE	132.34	NAPA AUTOPARTS BERWICK	88.02
COLE'S HARDWARE	238.49	NMS	96.00
COLE'S HARDWARE	31.98	ONESOURCE FIRE RESCUE EQUIP	2,433.00
COLE'S HARDWARE	24.11	P A W C	39.43
COLE'S HARDWARE	20.36	P A W C	56.81
COLE'S HARDWARE	15.51	P A W C	2,737.24
COLE'S HARDWARE	67.76	PA DEPT OF LABOR & INDUSTRY-E	146.00
COLE'S HARDWARE	11.10	PENN PRIME TRUST	35,795.00
COLE'S HARDWARE	41.98	PENN PRIME TRUST	48,022.00
COLE'S HARDWARE	296.92	PENNSYLVANIA ONE CALL SYSTEM	43.18

COLUMBIA MONTOUR CHAMBER COMMERCE	260.00	PIKES CREEK ASPHALT	724.27
COMPRESSED AIR SYSTEMS, INC.	62.28	PIKES CREEK ASPHALT	757.77
CONSTELLATION NEWENERGY INC.	25.23	PIKES CREEK ASPHALT	750.87
CONSTELLATION NEWENERGY INC.	409.96	PPL	188.93
CONSTELLATION NEWENERGY INC.	2,264.64	PPL	506.75
CONSTELLATION NEWENERGY INC.	26.42	PPL	11,513.18
CRAFCO INC	2,700.00	PPL	139.91
CUSTOM ADVERTISING	114.75	PRESS-ENTERPRISE, INC.	1,174.25
DAVID MILLARD	25.00	PSAB	300.00
DEBRA FORCE	51.84	RANDY GAUGLER	74.00
DEBRA FORCE	134.89	RANGER HOSE CO	3,833.30
DENT'S AUTO SERVICE	29.00	RELIANCE FIRE CO	3,833.30
DOUGLAS CARRATHERS	60.00	RHONDA T. KOCH, CCR	75.00
EAGLES FIRE COMPANY	3,833.30	RIVERVIEW BLOCK	343.42
EASTERN PENN SUPPLY CO.	18.91	ROBERT MAIER	50.00
EUGENE GOLLA	50.00	ROGERS UNIFORMS	631.00
FIRST COLUMBIA BANK & TRUST CO.	1,955.70	ROGERS UNIFORMS	9,175.00
FORT DEARBORN LIFE INS.	965.19	SEDA-COUNCIL OF GOVERNMENTS	15,690.00
GENERAL SALES, INC.	56.95	STAPLES CREDIT PLAN	813.76
GENERAL SALES, INC.	56.95	STAPLES CREDIT PLAN	61.25
GOLDEN EQUIPMENT CO, INC	31.19	STAPLES CREDIT PLAN	59.98
GOWER'S AUTO REPAIR	288.99	STAPLES CREDIT PLAN	30.99
GREGORY MARTIN	331.90	STAPLES CREDIT PLAN	192.17
HARTMAN & LALLY INSURERS, INC.	2,825.45	STEPHENSON EQUIPMENT INC	852.81
HIGHWAY EQUIP & SUPPLY	549.66	STEVE SHANNON TIRE CO	528.88
HOME DEPOT CREDIT SERVICES	167.70	STEVE SHANNON TIRE CO	47.80
ICMA RETIREMENT TRUST	1,812.11	SUNTRUST EQUIPMENT FINANCE	2,998.05
ICMA RETIREMENT TRUST	150.00	SUPERIOR PLUS ENERGY SERVICES	992.21
ICMA RETIREMENT TRUST	2,132.40	TEAMSTER	1,286.00
ICMA RETIREMENT TRUST	134.00	THE INTERNET PLACE	89.70
ICMA RETIREMENT TRUST	1,876.35	THE LOCKER ROOM	1,323.00
ICMA RETIREMENT TRUST	166.00	TOTAL ACCESS	741.60
ICMA RETIREMENT TRUST	1,875.60	TRI-COUNTY HARDWARE	117.98
ICMA RETIREMENT TRUST	150.00	TRI-COUNTY-LUMBER DIVISION	248.22
JACK KYTTLE	60.00	TRI-COUNTY-LUMBER DIVISION	33.09
JACK KYTTLE	30.00	TRI-COUNTY-LUMBER DIVISION	30.05
JAMES MCCLINTOCK	500.00	UGI PENN NATURAL GAS	377.46
JARBOE MOTORS	12,599.00	VERIZON WIRELESS	306.60
JERRY'S ENGINE REPAIR	32.00	WALMART BUSINESS/GECRB	296.00
KEEFER'S ARMY NAVY	239.85	WASHINGTON NATIONAL INS CO	60.90
KEPNER, KEPNER & CORBA, P.C.	14,311.01	WEST BERWICK FIRE CO	3,833.30
KEYSTONE COMMUNICATIONS	123.00	WEX BANK	1,153.20
KEYSTONE COMMUNICATIONS	65.00	WEX FLEET UNIVERSAL	1,319.71
KNORR HAULING, INC.	6,187.50	YIS/COWDEN GROUP INC.	62.75
LACAL EQUIPMENT, INC	948.67		

REPORTS  
OF  
COMMITTEES:

MAYOR: Tim Burke.

- The Mayor said he has been out and about doing what he can to help. He said our DPW Crew did a rock star status job and a letter was sent to the paper to say as much.

ENGINEER: Not in attendance.

SOLICITOR: Attorney Frank Kepner said nothing to report.

PERSONNEL: Travis Petty-Joanne Huntington- Debra Force.

- There are 50 applications for the police clerk job that will be pared down for a full council interview.

LEGAL AND FINANCE: Travis Petty-Andrew Shecktor-Debra Force.

- Nothing.

PARKS AND RECREATION: Jay Jarrett - Alvin Hill.

- They are covered in snow.
- 3 band opening for summer concerts.

EMERGENCY MANAGEMENT: Andrew Shecktor - Jay Jarrett - Greg Harkins.

- Andrew Shecktor said he could not get out to help but they did a good job.

STREETS, PARKS, & BUILDINGS: Joanne Huntington-Larry Surkin -Jack Kytte.

- SEE DPW REPORT.

FIRE AND WATER: Andrew Shecktor, Larry Surkin,  
Fire Chief Randy Remphrey.

- Fire Chief Remphrey said they had 33 fire calls in the borough for February and 7 mutual aid calls for a total of 40. DPW did a great job keeping emergency route open for us to get out and around during the storm. Most hydrants were dug out by residents.

CODES, RECYCLING, & ORDINANCES: Scott Bower - Larry Surkin - Greg Harkins.

- SEE CODES REPORT.
- Councilman Bower said there should be no income for political signs. Codes should not be charging for political signs. They also should not be put out more than 45 days before the primary

SAFETY: Joanne Huntington-Scott Bower.

- No reported accidents.

POLICE: Scott Bower - Joanne Huntington -  
Police Chief Ken Strish.

- SEE REPORT. Chief Strish went over his report.
- Councilman Bower asked if the vests are in yet. Chief Strish said yes, and by the end of next month everyone should be in the new uniforms.

BAJSA REPORT: Scott Bower.

- SEE REPORT.

**BUSINESS NOT  
READY FOR  
ACTION or NO**

**ACTION NEEDED**: Council President Hill stated that next month council will hold an Executive Session with the Solicitor Frank Kepner at 6:00PM (on April 17, 2017) to discuss litigation and at the next work shop (April 10, 2017) I want to discuss the Drug Ordinance from the presentation that Dave Riley presented to us and see how that is going.

**OLD BUSINESS**: NONE

**ORDINANCES &  
RESOLUTIONS:**

- The Code's Ticket Ordinance will be up for vote at next month's Council Meeting.

**NEW BUSINESS:**

1. Consider and take action on an installation of a stop sign at the intersection of Fairchild Street and an un-named alley behind Steve Shannon Tire & Auto.

Discussion:

**A motion was made by Councilman Petty, seconded by Councilman Surkin. All ayes, motion passes.**

2. Consider and take action on an engineering invoice for \$5,347.50 to be paid for from CDBG funds under the Grant Street Reconstruction Project.

Discussion: None.

**Motion to approve was made by Councilman Jarrett, Seconded by Councilman Petty. All ayes, motion passes.**

3. Consider and take action to 00join Columbia County's MS4 plan and appoint Jack Kyttle as the contact person for the Borough of Berwick.

Discussion:

**Motion to approve Councilman Jarrett and seconded by Councilman Petty. All ayes, motion passes.**

4. Consider and take action to award the Dumpster Day (May 13, 2017) bid.

DISCUSSION: Only 1 bid was received and was from FOUGHT's DISPOSAL for \$250.00 per haul of 40 cubic yard over top dumpsters.

**Motion to approve Councilman Surkin and seconded by Councilman Bower. All ayes, motion passes.**

5. Consider and take action to advertise the Code Ticket Ordinance for council vote at the April 17, 2017 meeting.

DISCUSSION: The Solicitor said he would Frank Kepner will place the advertisement.

**Motion to approve Councilman Bower and seconded by Councilwoman Huntington. All ayes, motion passes.**

6. Consider and take action to accept the resignation of Civil Service Commission member Daryl Ellzy. Daryl recently moved out of the borough.

DISCUSSION:

**Motion to approve Councilman Shektor and seconded by Councilman Petty. All ayes, motion passes.**

7. Consider and take action to advertise for an alternate member to the Civil Service Commission.

DISCUSSION:

**Motion to approve Councilman Jarrett and seconded by Councilman Petty. All ayes, motion passes.**

8. Consider and take action to accept the resignation of Officer Jeff Taylor from the Police Department.

DISCUSSION:

**Motion to approve Councilman Jarrett and seconded by Councilman Shektor. All ayes, motion passes.**

9. Consider and take action to accept the retirement of Sergeant Roger Bodwalk from the Police Department.

DISCISSION: Sergeant Bodwalk has 37 years of service.

**Motion to approve Councilman Petty with regret and seconded by Councilman Surkin with regret. All ayes, motion passes.**

10. Consider and take action to advertise for Police Officer hiring contingent upon Civil Service recommendations on how to proceed.

DISCISSION:

**Motion to approve Councilman Surkin and seconded by Councilman Jarrett. All ayes, motion passes.**

**ADDED ITEMS:** NONE.

**ADJOURNMENT:**

**Motion to adjourn made by Councilman Petty, seconded by Councilman Shektor.**