

**MINUTES**

**REGULAR COUNCIL MEETING**

**December 19, 2022**

**7:00PM Council Meeting**

THE BUSINESS OF THE COUNCIL SHALL BE CONDUCTED IN THE FOLLOWING ORDER:

1. Call to Order by presiding officer  
Moment of silence, Pledge of Allegiance.
2. Roll Call (if quorum is not present, the meeting shall thereupon be Adjourned to a specific date by the majority vote of those present)
3. Review and approval of agenda.
4. Presentation
5. Citizen Correspondence/Personal Appeals - Agenda Items
6. Approval of the preceding meeting minutes if correct and rectifying mistakes if any exist.
7. Approval of Payment of Bills
8. Reports of Committees
9. Approval of Budget
10. Business Not Ready for Action or No Action Needed
11. Old Business
12. Introduction of Ordinances and Resolutions
13. New Business
14. Added Items
15. Citizen Correspondence/Personal Appeals - Non-Agenda Items
16. Adjournment

**ITEM 1. CALL TO ORDER BY PRESIDING OFFICER: Council Vice President Nelson Learn**

**ITEM 2. ROLL CALL (Attendance)**

<u>COUNCIL MEMBERS</u> <u>&amp; MAYOR</u>	<u>PRESENT</u>	<u>ABSENT</u>	<u>OFFICERS</u>	<u>PRESENT</u>	<u>ABSENT</u>
TROIANI	<u>X-Phone</u>	<u>      </u>			
LEARN	<u>  X  </u>	<u>      </u>	Chief of Police	<u>      </u>	<u>  X  </u>
JARRETT	<u>  X  </u>	<u>      </u>	Solicitor	<u>  X  </u>	<u>      </u>
LEWIS	<u>  X  </u>	<u>      </u>	Engineer	<u>      </u>	<u>  X  </u>
MOCCIA	<u>  X  </u>	<u>      </u>	DPW Foreman	<u>  X  </u>	<u>      </u>
TALANCA	<u>  X  </u>	<u>      </u>	Reporter(s)	<u>Susan Schwartz (PE)</u>	<u>      </u>
WOZNIAK	<u>  X  </u>	<u>      </u>	Fire Chief	<u>  X  </u>	<u>      </u>
MAYOR BURKE	<u>  X  </u>	<u>      </u>			
DAMIEN SCOBLINK, MANAGER	<u>  X  </u>	<u>      </u>			

**ITEM 3. REVIEW & APPROVE CURRENT AGENDA:**

Discussion - None

Motion: Mr. Jarrett Second: Mr. Talanca

**ITEM 4. PRESENTATION:** Aaron Crawford, SEDA-COG - CDBG FFY 2022 Professional Services Agreement - Reviewed proposed agreement, which is to be voted upon later in agenda.

**ITEM 5. Citizen Correspondence / Personal Appeals - Agenda Items**

None

**ITEM 6. APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS**

- Regular Council Meeting of November 21, 2022.

Discussion - None

Motion: Ms. Troiani Second: Mr. Moccia

All in favor, minutes approved.

- Regular Council Meeting of December 5, 2022.

Discussion - None

Motion: Mr. Lewis Second: Mr. Moccia

All in favor, minutes approved.

**ITEM 7. APPROVE PAYMENT OF BILLS** MOTION: Mr. Jarrett SECOND: Mr. Talanca

All in favor, payment of bills approved.

**ITEM 8. REPORTS OF COMMITTEES**

MAYOR: Mayor Tim Burke - Reviewed various past and future Christmas activities.

ENGINEER: Quad 3 - None

SOLICITOR: Attorney Frank Kepner - None

PERSONNEL: Tom Moccia, Nelson Learn, Jay Jarrett - None

LEGAL AND FINANCE: Tom Moccia, Nelson Learn, Jay Jarrett - None

PARKS AND RECREATION: Teresa Troiani, Pete Talanca, Jay Jarrett - None

EMERGENCY MANAGEMENT: Greg Harkins, Jeri Wozniak, Teresa Troiani, Jay Jarrett - None

STREETS, PARKS, & BUILDINGS: Jack Kyttle - Report provided

FIRE AND WATER: Jeri Wozniak, Pete Talanca, Bob Lewis - None

CODES, RECYCLING, & ORDINANCES: Nelson Learn, Tom Moccia, Pete Talanca - None

SAFETY: Bob Lewis - None

POLICE: Chief Ken Strish - None

FIRE: Chief Gene Boone - Thanked Council for support during his first year as chief.

BAJSA REPORT: See Report - Report provided

**ITEM 9. APPROVAL OF BUDGET:**

1. Consider and take action to approve 2023 Borough of Berwick Municipal Budget.

Discussion: None

Motion: Mr. Talanca Second: Ms. Wozniak  Approved,  Denied,  Tabled

All in favor, 2023 Borough of Berwick Municipal Budget approved.

**ITEM 10. BUSINESS NOT READY FOR ACTION:**

1. Briar Creek Borough Recycling Request - Borough Manager reviewed request by Briar Creek Borough to come to agreement for its residents to utilize Berwick's drop-off recycling center. Council requested it be discussed further at next meeting.

**ITEM 11. OLD BUSINESS:**

None

**ITEM 12. APPROVAL OF ORDINANCES AND RESOLUTIONS:**

1. Ordinance No. 2022-07, Fixing the Tax Millage Rate for the Year 2023

Discussion: None

Motion: Mr. Talanca Second: Ms. Wozniak  Approved,  Denied,  Tabled

All in favor, ordinance approved.

**ITEM 13. NEW BUSINESS**

1. Consider and take action to approve payment of TRA Electric Pay App #6, in the amount of \$9,937.20, to be paid utilizing CDBG funds.

Discussion: Borough Manager clarified that this is for bathroom project.

Motion: Mr. Moccia Second: Mr. Jarrett  Approved,  Denied,  Tabled

All in favor, motion approved.

2. Consider and take action to approve CDBG FFY 2021 CAPER.

Discussion: None

Motion: Mr. Jarrett Second: Mr. Talanca  Approved,  Denied,  Tabled

All in favor, motion approved.

3. Consider and take action to approve YMCA drawdown request from provided CLFRF funds in the amount of \$409,163.62 for payment of provided reported expenses.

Discussion: Borough Manager confirmed that this will end financial commitment to YMCA.

Motion: Mr. Lewis Second: Mr. Moccia  Approved,  Denied,  Tabled

All in favor, motion approved.

4. Consider and take action to approve request for one "Handicap Parking" sign immediately in front of 134-140 West Front Street.

Discussion: Borough Manager explained that request came from newly elected State Representative Leadbeter, who is moving his position's office to that address in the downtown. Leadbeter understands that this space would be for general use with any with the appropriate license plate or placard.

Motion: Mr. Moccia Second: Ms. Wozniak  Approved,  Denied,  Tabled

All in favor, motion approved.

5. Consider and take action to approve request for two "Constituent Parking" signs in municipal lot immediately behind 134-140 West Front Street.

Discussion: Borough Manager explained that this is also related to Representative Leadbeter moving his office to the downtown. Conversation centered on businesses previously being denied this

request before, and the general lack of parking in the downtown area. It was noted that a particular downtown merchant planned to address Council in the New Year about the situation. Motion was made to table until after this conversation occurred.

Motion: Mr. Lewis Second: Mr. Talanca  Approved,  Denied,  Tabled

All in favor, motion to table item approved.

6. Consider and take action to approve and enter into CDBG FFY 2022 Professional Services Agreement between the Borough of Berwick and SEDA-COG.

Discussion: None

Motion: Mr. Talanca Second: Mr. Jarrett  Approved,  Denied,  Tabled

All in favor, motion approved.

**ITEM 14. ADDED ITEMS**

None

**ITEM 15. Citizen Correspondence / Personal Appeals - Non-Agenda Items**

None

**\*Vice President Learn announced that there would be an executive session following the adjournment of this meeting, to discuss a potential lawsuit related to recouping funds from the Abbonizio lawsuit settlement, but that no action would be taken following the executive session.\***

**ITEM 16. ADJOURNMENT:** Motion: Ms. Wozniak Second: Mr. Moccia

Meeting adjourned.