

MINUTES

REGULAR COUNCIL MEETING

February 20, 2023

7:00PM Council Meeting

THE BUSINESS OF THE COUNCIL SHALL BE CONDUCTED IN THE FOLLOWING ORDER:

1. Call to Order by presiding officer
Moment of silence, Pledge of Allegiance.
2. Roll Call (if quorum is not present, the meeting shall thereupon be Adjourned to a specific date by the majority vote of those present)
3. Review and approval of agenda.
4. Presentation
5. Citizen Correspondence/Personal Appeals - Agenda Items
6. Approval of the preceding meeting minutes if correct and rectifying mistakes if any exist.
7. Approval of Payment of Bills
8. Reports of Committees
9. Business Not Ready for Action or No Action Needed
10. Old Business
11. Introduction of Ordinances and Resolutions
12. New Business
13. Added Items
14. Citizen Correspondence/Personal Appeals - Non-Agenda Items
15. Adjournment

ITEM 1. CALL TO ORDER BY PRESIDING OFFICER: Council President Nelson Learn

ITEM 2. ROLL CALL (Attendance)

<u>COUNCIL MEMBERS</u> <u>& MAYOR</u>	<u>PRESENT</u>	<u>ABSENT</u>	<u>OFFICERS</u>	<u>PRESENT</u>	<u>ABSENT</u>
LEARN	<u> X </u>	<u> </u>			
JARRETT	<u> X </u>	<u> </u>	Chief of Police	<u> X </u>	<u> </u>
LEWIS	<u> X </u>	<u> </u>	Solicitor	<u> X </u>	<u> </u>
MOCCIA	<u> </u>	<u> X </u>	Engineer	<u> </u>	<u> X </u>
TALANCA	<u> X </u>	<u> </u>	DPW Foreman	<u> X </u>	<u> </u>
TROIANI	<u> </u>	<u> X </u>	Reporter(s)	<u>Susan Schwartz (PE)</u>	<u> </u>
WOZNIAK	<u> X </u>	<u> </u>	Fire Chief	<u> </u>	<u> X </u>
MAYOR BURKE	<u> X </u>	<u> </u>			
DAMIEN SCOBLINK, MANAGER	<u> X </u>	<u> </u>			

ITEM 3. REVIEW & APPROVE CURRENT AGENDA:

Discussion - None

Motion: Mr. Jarrett Second: Mr. Talanca

All in favor, agenda approved.

ITEM 4. PRESENTATION: None

ITEM 5. Citizen Correspondence / Personal Appeals - Agenda Items

- Robert Critti, 117 Willow Drive - Expressed displeasure with proposed Louis Stevens Park project.
- Robert Harter, Native Creations - Explained details of proposal for Louis Stevens Park project.
- Keith Jackson, 118 Linden Drive - Requested more information about what exactly is in Louis Stevens Park project proposal.
- Amanda Collier, 1715 W. Front Street - Noted that she was generally in favor of Louis Stevens Park project, as long as funding it didn't take away from other items.

ITEM 6. APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- Regular Council Meeting of February 6, 2023.

Discussion - None

Motion: Mr. Talanca Second: Mr. Lewis

All in favor, minutes approved.

ITEM 7. APPROVE PAYMENT OF BILLS MOTION: Mr. Jarrett SECOND: Mr. Lewis

All in favor, payment of bills approved.

ITEM 8. REPORTS OF COMMITTEES

MAYOR: Mayor Tim Burke - None

ENGINEER: Quad 3 - None

SOLICITOR: Attorney Frank Kepner - None

PERSONNEL: Tom Moccia, Nelson Learn, Jay Jarrett - None

LEGAL AND FINANCE: Tom Moccia, Nelson Learn, Jay Jarrett - None

PARKS AND RECREATION: Teresa Troiani, Pete Talanca, Jay Jarrett - Summer concerts are being scheduled.

EMERGENCY MANAGEMENT: Greg Harkins, Jeri Wozniak, Teresa Troiani, Jay Jarrett - None

STREETS, PARKS, & BUILDINGS: Jack Kytte - None

FIRE AND WATER: Jeri Wozniak, Pete Talanca, Bob Lewis - None

CODES, RECYCLING, & ORDINANCES: Nelson Learn, Tom Moccia, Pete Talanca - None

SAFETY: Bob Lewis - None

POLICE: Chief Ken Strish - Noted that Crime Watch web page is seeing increased traffic. Reviewed monthly statistics.

FIRE: Chief Gene Boone - None

BAJSA REPORT: See Report

ITEM 9. BUSINESS NOT READY FOR ACTION:

1. Native Creations Proposal - Louis Stevens Park - Discussion largely occurred during public comment. Council noted that no decisions are being made at this time, and committed to a site visit before any are made.
2. Police Administrative Assistant - Chief Strish noted he was happy with the sole applicant. Hiring will be added to next agenda.
3. Sign Replacement Permit Fee - Borough Manager noted that a review of fees showed that this was likely higher than it needed to be. Recommended decreasing from \$100 to \$25. Council authorized Borough Manager to move forward with steps for this.
4. Bette Grey - Micro Hospital - Borough Manager noted that an initial planning meeting was scheduled.

ITEM 10. OLD BUSINESS:

None

ITEM 11. APPROVAL OF ORDINANCES AND RESOLUTIONS:

None

ITEM 12. NEW BUSINESS

1. Consider and take action to accept municipal building awning replacement quote from _____ in the amount of _____.
Discussion: Council questioned the necessity, which Mr. Kyttle explained. Council requested that Mr. Kyttle seek out at least one more quote, along with a quote for fabric replacement only. Motion was made to table.

Motion: Mr. Talanca Second: Mr. Jarrett Approved,
Denied, Tabled

All in favor, item tabled.

2. Consider and take action to accept amended fuel tank replacement Quote #5374 from Diltz Equipment Sales, Inc., in the amount of \$16,845.
Discussion: Mr. Kyttle explained need for increased quality of fuel tank.

Motion: Mr. Jarrett Second: Mr. Lewis Approved,
Denied, Tabled

All in favor, motion approved.

3. Consider and take action to approve payment of RK Webster, LLC Invoice #1972, in the amount of \$1,902, to be paid utilizing CDBG funds.
Discussion: Borough Manager noted that this is for upcoming street pavement projects.

Motion: Mr. Talanca Second: Ms. Wozniak Approved,
Denied, Tabled

All in favor, motion approved.

4. Consider and take action to approve payment of TRA Electric, Inc. Pay App #21065-7, in the amount of \$1,605, to be paid utilizing CDBG funds.
Discussion: None

Motion: Mr. Jarrett Second: Mr. Lewis Approved,
Denied, Tabled

5. Consider and take action to approve payment of Anthony H. Visco Jr. Architects Invoice #221-33.11, in the amount of \$364, to be paid utilizing CDBG funds.
Discussion: None

Motion: Mr. Talanca Second: Ms. Wozniak Approved,
 Denied, Tabled

All in favor, motion approved.

6. Consider and take action to approve 345 South Mercer Street Blight Property Demolition change order #1.
Discussion: None

Motion: Mr. Talanca Second: Mr. Jarrett Approved,
 Denied, Tabled

All in favor, motion approved.

7. Consider and take action to approve payment of 345 South Mercer Street Blight Property Demolition Project AR Popple LLC Pay App #1, in the amount of \$6,650, to be paid utilizing CDBG funds.

Discussion: None

Motion: Mr. Jarrett Second: Mr. Lewis Approved,
Denied, Tabled

All in favor, motion approved.

8. Consider and take action to approve 1335-1337 Ferris Avenue Blight Property Demolition Project change order #1.

Discussion: None

Motion: Mr. Talanca Second: Ms. Wozniak Approved,
 Denied, Tabled

All in favor, motion approved.

9. Consider and take action to approve payment of 1335-1337 Ferris Avenue Blight Property Demolition Project AR Popple LLC Pay App #1, in the amount of \$9,500, to be paid utilizing CDBG funds.

Discussion: None

Motion: Mr. Talanca Second: Ms. Wozniak Approved,
 Denied, Tabled

All in favor, motion approved.

10. Consider and take action to approve 243 Iron Street Blight Property Demolition Project change order #1.

Discussion: None

Motion: Mr. Jarrett Second: Mr. Talanca Approved,
 Denied, Tabled

All in favor, motion approved.

11. Consider and take action to approve payment of 243 Iron Street Blight Property Demolition Project AR Popple LLC Pay App #1, in the amount of \$6,650, to be paid utilizing CDBG funds.

Discussion: None

Motion: Ms. Wozniak Second: Mr. Lewis Approved,
Denied, Tabled

All in favor, motion approved.

12. Consider and take action to amend payment of Brdaric Excavating Invoice #8264, in the amount of \$10,925, to be paid utilizing \$3,112.25 of CDBG funds and \$7,812.75 of Borough General funds.

Discussion: Borough Manager explained existence of fire insurance escrow funds.

Motion: Mr. Lewis Second: Mr. Jarrett Approved, Denied, Tabled

All in favor, motion approved.

13. Consider and take action to approve request of Philip Belk to operate Impressions Concessions food truck within the Borough of Berwick, with the understanding that they must first submit a certificate from the Department of Agriculture to sell food, and that they may not set up in the downtown business district, or in residential areas except as approved for special events, or on private property without first providing the Borough with proof of permission from the owners.

Discussion: None

Motion: Mr. Jarrett Second: Mr. Lewis Approved, Denied, Tabled

14. Consider and take action to approve payment to Berwick Theater and Center for Community Arts in the amount of \$40,006.85, representing partial payment of Cornell Roofing Invoice of February 17, 2023 in the amount of \$93,000, to be paid utilizing CLFRF funds.

Discussion: Borough Manager confirmed that this will be the final payment to the Theater based on current approved allocations.

Motion: Mr. Talanca Second: Mr. Lewis Approved, Denied, Tabled

All in favor, motion approved.

ITEM 13. ADDED ITEMS

None

ITEM 14. Citizen Correspondence / Personal Appeals - Non-Agenda Items

None

ITEM 15. ADJOURNMENT: Motion: Mr. Wozniak Second: Mr. Talanca

Meeting adjourned.